



**Paid Family Leave**

**EMPLOYER'S APPLICATION FOR VOLUNTARY COVERAGE  
for Class of Employees for Whom Paid Family Leave Benefits  
are Not Required by Law (No Employee Contribution)**

Bureau of Compliance, 328 State Street, Schenectady, NY 12305

**TO THE CHAIR, WORKERS' COMPENSATION BOARD**

Name of Employer \_\_\_\_\_

Name Under Which Business is Conducted \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Federal Employer Identification Number (if no FEIN, give Social Security Number) \_\_\_\_\_

Total Number of Employees \_\_\_\_\_

Number of employees in class or classes for whom paid family leave benefits are not required by law \_\_\_\_\_

- A. The employer represents that he/she  is  is not a covered employer within the definition thereof in Section 202 of the New York State Disability and Paid Family Leave Benefits Law.
- B. The employer hereby gives notice of his/her election, under Section 212 of Law, to provide benefits to the extent and in the manner described below.

**1. BENEFITS TO BE PROVIDED**

- Paid family leave benefits as provided by a Plan to be filed under Section 211.
- Paid family leave benefits as provided under Section 204, if there is no Plan for such employees.

**2. METHOD OF PROVIDING BENEFITS**

- Insurance. Certificate to be filed as required.
- Self-Insurance, subject to approval of the Chair.

**C. The employer agrees that:**

1. No contributions to the cost of providing benefits shall be required from employees.
2. Payment of benefits will be provided for a period of at least one year, and thereafter unless and until terminated as provided in item C-3.
3. At least ninety (90) days (or 12 months for public employers) prior written notice that the employer wishes to discontinue coverage will be given to the Chair and to the covered employees; and provision will be made for the payment of obligations incurred on and prior to the effective termination date, including a ratable part of assessments for the current period, all subject to approval of the Chair.

I hereby affirm, under penalties of perjury, that I am \_\_\_\_\_ of the above named employer; that I have carefully read the foregoing application, including attachments, and that the facts therein stated are true.

Date Signed \_\_\_\_\_

Signature of Owner, Partner or Authorized Official

Telephone Number \_\_\_\_\_

Name and Title \_\_\_\_\_

